

Information for Applicants Concerning the Transfer (Assignment) of a Trade Mark (Trade Mark Application)

The request for entry of the transfer(assignment) of the trade mark (trade mark application) shall be submitted to the Industrial Property Office of the Slovak Republic, Jána Švermu 43, 974 04 Banská Bystrica 4 ("the Office").

Rights and obligations of the trade mark proprietor as well as the registration procedure are regulated by Act No. 506/2009 Coll. on Trade marks and by its Implementation Decree No. 567/2009 Coll.

Each filing shall be made in an official language. The filing may also be made by fax or electronically. When the filing made by fax or electronically is not signed with an electronic signature or with a qualified electronic signature, the paper version of the filing shall be furnished within one month, otherwise the filing is deemed not be done.

The request for entry of the transfer (assignment) of the trade mark (trade mark application) shall be submitted in one copy and for one trade mark or sign only.

Applicants without adequate trade mark and legal knowledge or skills are advised to use the services of an patent agents, attorneys or commercial lawyers who are entitled to act before the Office. The applicant or his representative shall act in proceedings before the Office.

Filing the request for entry of the transfer (assignment) of the trade mark (trade mark application) is subject to an administrative fee. The administrative fees are set down in the **Act No. 145/1995 Coll.** on Administrative fees as amended.

If the administrative fee for filing the request was not paid on filling the request or no set amount was paid, the payment is due within **15 days** from the delivery of the official request for payment.

The administrative fees are paid in Euro. Payment may be effected by money order or transfer to a bank account of the Industrial Property Office of the Slovak Republic kept in the State Treasury.

Payment order shall state:

Account name: **Depozitný účet ÚPV SR BB**

Account number: 7000060750/8180

Constant symbol: 0558

Variable symbol:

Variable symbol identifies the payment. It is created by the 10-digits numerical code as follows: prefix **6** plus 9-digits application number assigned by the Office.

(e.g. 6017482000 is variable symbol for the trade mark application no. POZ 1748-2000)

Specific symbol: **11**